

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

January 8, 2026

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Tom Williams	Memorial MUD
Crystal Sampson	Memorial MUD
Morgan Stagg	Cornerstones MUD
Tony Garza	Cornerstones MUD
Brian Connolly	Mason Creek UD
Kate Hallaway	Engineer
Pam Redden	Bookkeeper
Jarryd Mayfield	Operator
Kim Cannon	Harris County MUD 81 Legal Assistant
Teshia Judkins	Harris County MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the December 4, 2025, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER, INCLUDING AMENDMENT TO AGREEMENT FOR SERVICES FOR BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account.

Ms. Redden also presented and reviewed a proposed amendment to the Cinco Regional agreement for bookkeeping services, including a proposed increase to the monthly base fee from \$1,250.00 to \$1,600.00 and a proposed increase to the hourly fee from \$75.00 to \$95.00. She noted there has not been an increase in thirteen years. Discussion ensued.

After discussion, Ms. Stagg moved to: (i) approve the bookkeeper's report and payment of the bills; and (ii) approve the amendment to the Agreement for Services for Bookkeeper for the Plant as discussed. Mr. Connolly seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR, INCLUDING UPDATE ON SLUDGE PUMP NO. 4 REPLACEMENT.

Mr. Mayfield discussed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

Mr. Mayfield stated there was one excursion due to ammonia levels and noted he will get more information on the cause and report back to the Committee.

After review and discussion, Ms. Stagg moved to approve the operator's report. Mr. Williams seconded the motion, which passed unanimously.

RECEIVE ENGINEER'S REPORT

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

DISCUSS PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway reviewed the CIP, a copy of which is attached to the engineer's report. She stated the existing CIP is five years old and needs to be updated. She requested approval of a BGE proposal to update the CIP for the next five-year period on a time and materials basis for an amount not to exceed \$12,000.00. Discussion ensued.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNK LINE MANHOLE REHABILITATION, PHASES 1-3

Ms. Hallaway updated the Committee on the status of this project and stated BGE is working to submit the plans to agencies this month.

REVIEW BIDS AND AWARD CONTRACT FOR PLANT ELECTRICAL IMPROVEMENTS AND GENERATOR REPLACEMENT

Ms. Hallaway stated that the plans for the plant electrical improvements and generator replacement project are being modified to reflect comments from Harris County concerning the floodplain.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated T. Gray Utility Co./AIMS ("T. Gray") is the contractor for the trunk line sanitary sewer manhole rehabilitation, phases 5 and

7 project. She stated the project is complete and BGE is awaiting the final pay estimate.

REVIEW BIDS AND AWARD CONTRACT FOR REPLACEMENT OF ACCESS ROAD BRIDGE WINGWALL AND WATERLINE REPAIRS

Ms. Hallaway stated BGE returned the plans to Harris County and Harris County Flood Control District which included additional documentation confirming compliance with the Nationwide Permit 3.

DISCUSS WILLOW FORK DRAINAGE DISTRICT ("WFDD") PROPOSED SEGMENT Q TRAIL PROJECT ADJACENT TO PLANT SITE AND ACCESS ROAD

Ms. Hallaway noted there is no update concerning the WFDD proposed Segment Q trail project.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 (CINCO MUD 1) EFFLUENT REUSE SYSTEM, INCLUDING UPDATE ON CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated JTR Constructors is the contractor for the construction of the reuse system. She stated construction is complete and the contractor is testing the facilities.

WATER SOURCES FOR PLANT OPERATIONS, INCLUDING DECOMMISSIONING ONSITE WELL AND INTERCONNECT TO CINCO MUD 1 WATER LINE AND RELATED PROPOSALS AND AGREEMENTS

Ms. Hallaway stated BGE is currently preparing plans for the backflow preventers for the proposed waterline interconnect. She noted that BGE is still working to gather additional cost information for the proposed decommissioning of the onsite well once the Plant is receiving water through the interconnect, which decommissioning was requested by the Plant operator.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to approve the engineer's report and the BGE proposal to update the CIP as discussed for an amount not to exceed \$12,000.00. Mr. Connolly seconded the motion, which carried by unanimous vote.

DISCUSS OTHER MATTERS THAT MAY COME BEFORE THE COMMITTEE

Ms. Hallaway stated that BGE entered the Cinco Regional Trunkline 5 & 7 emergency repair project to the Disaster or Emergency Construction Repair, Small

Cities/Rural Communities by the Texas Section of the American Public Works Association for consideration for Project of the Year and won. She stated the ceremony will be held on February 3, 2026, in Fort Worth and there are two complimentary admission tickets. After discussion, the Committee noted they will contact Ms. Hallaway with the two names, if anyone can attend.

There being no further business to come before the Committee, the meeting was adjourned.

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